



CFA-VAG Micro Gallery Exhibit Proposal & Agreement Part 1 of 2 (Rev 11-7-17)

CFA Visual Arts Guild (VAG) members may exhibit at the New London NH Micro Galleries once every 12 months. The venues are Lake Sunapee Bank (321 Main St.), New London Inn (353 Main St.) and Whipple Hall (25 Seamans Rd.). Exhibit duration is three months and runs February ~ April, May ~ July, August ~ October, November ~ January.

Each artist, whether solo or in a group, must complete a separate copy of this Proposal & Agreement.

I am responsible for the delivery, installation, maintenance and removal of my solo or group exhibit according to the exhibit calendar. Neither the Micro Gallery venue nor the CFA can store my artwork that I have not removed, and it may be disposed in accordance with NH law.

Because of hardware requirements, I will use only wire to hang my artwork for this exhibit. My artwork will be for sale when this exhibit opens. I understand that the CFA produces advertising and promotional cards for my exhibit, and supplies live music (when possible), beverages, hors d'oeuvres and a "greeter" for my opening reception. Either I or my representative will endeavor to attend my opening reception. I intend to replace my artwork that is sold at this exhibit with my comparable work. I am required to maintain my exhibit for the duration of the exhibit period.

Neither the CFA nor any other entity involved with this exhibit provides insurance for my artwork, and is not responsible for any loss or damage if it should occur. I may provide my own insurance.

I will receive 80% of the price of my artwork that is sold at this exhibit. The CFA will retain 20%.

Framed and/or "gallery wrapped" artwork is acceptable. My frame will be professional quality construction and finish. The sides of my wrapped canvas or other substrate will have pigment or other medium applied. Glazing and matting is not required for photographs if protective coating has been applied. I may request variation from requirements in this paragraph from the VAG Committee.

This is Part 1 of the Proposal & Agreement and requires the following two steps to complete it:

1. I will complete this form, attach it to an email along with five JPG or JPEG images representative of the artwork I am proposing to exhibit, and send it to coordinator@cfavag.org.

Alternately, I will print this form, fill it out, and include a CD or flash drive with the images on it and mail them to CFA, VAG Micro Gallery Proposal, PO Box 872 New London, NH 03257.

2. I will be notified whether the VAG Committee has accepted or rejected this Part 1 of my proposal. (The VAG Committee meets monthly.) If it is accepted, Part 2 will be sent to me, and the process of preparing for my exhibit will begin.

My signature or typed name below confirms that I understand and agree to all of the above:

(Please continue on next page.)

